



## **Role Description**

### **Bar Volunteer**

Our bar volunteers support the running of our bar, our biggest source of earned income. They use customer service skills to serve audience members when events are running. Bar volunteers are representatives for the Rising Sun and answer customer questions about the centre.

### **Ideal commitment level**

- 1 evening per month (4 – 5 hours)
- Friday – Sunday nights

### **Main tasks**

- Serving customers
- Setting up the bar (stocking the fridge, setting up the card reader)
- Handling money
- Using the till
- Following the processes for cashing up
- Cleaning at the end of a shift
- Working as part of the team delivering the event

### **Key skills**

- Excellent customer service skills
- Access to own computer
- Understanding of the Rising Sun's work and ethos or willingness to learn
- Good communication
- Friendly and welcoming
- Willing to learn how to use the till and card reader